



This is the form you requested to Amend Protected Health Information

This is the form that you asked Community Care to send to you.

You need to fill out this form, sign your name, write the date on the form, and mail it to the address below.

**Community Care Behavioral Health Organization
 Privacy Officer
 One Chatham Center, Suite 700
 Pittsburgh, PA 15219**

Please remember Community Care does not maintain medical records. You must contact your doctor or the hospital where you were treated for your medical records.

Community Care will review the information, and will send you a written response.

Please print and use a pen to fill in the form

| | | | |
|----------------------------|--|---|--|
| Your Name: | | | |
| Your Address: | | | |
| Your Date of Birth: | | Your Social Security Number: | |
| Your Phone Number: | | Please write down your phone number in case we need to call you. | |

1. Please write what specific information you would like Community Care to add to your record on the lines below:

2. You need to sign your name and write the date on the lines below:

Member Signature: _____ Date: _____

4. If you are a minor, please write in who your guardian is:

Name: _____ Relationship: _____

Address: _____

**If you have any questions about this form, please call the
 Member Services Number at 1-866-542-0299
 or the Spanish Line at 1-866-229-3187.**

Please do not write on these lines.
 Date Received: _____ Date Reviewed: _____ Response Sent: _____