



# PROVIDER ALERT

---

Alert # 2 – 2007 – 1-22 – HCAL, HCYAB, HCCH, HCNE, HCNC

## **RTF Child Abuse Clearances & Criminal Record Checks**

Community Care has made a change in the credentialing policy for reassessment of Residential Treatment Facility (RTF) providers. Commencing July 1, 2007, RTF's must update Act 33 and Act 34 clearances for all treatment staff prior to completing the reassessment process. This policy change was recommended and subsequently approved by Community Care's Credentialing Committee and various oversight entities as an additional protection for the children in our care. This change in requirement is intended to ensure the safety of members as well as provide additional risk management protection for providers. We understand that this change will require additional effort for providers, so are providing advance notice.

Community Care will not require that these updated clearances be submitted to us with the reassessment application, however we do require that providers attest that they have complied with this requirement in the application. Providers should retain copies of these clearances for review by Community Care if requested. Clearances must be current within six months prior to the expiration of the current assessment cycle.

Community Care continues to send reassessment applications to providers several months in advance of the expiration date of the current assessment cycle. Providers should initiate the process of obtaining updated clearances upon receipt of the application. If you have questions about your assessment time frames please call your provider representative.