



PROVIDER ALERT



Alert #21-10 - 27 -2008 - HCAL, HCCH, HCYO, HCAD, HCBK, HCNE, HCNC, HCKK

ATTENTION ALL BHRIS PROVIDERS AND PRESCRIBERS

NEW Community Care TSS Schedule Form for Prescriber/Family and ISPT Collaboration For: All Prescribers and Providers of BHR Services

Community Care is issuing a new form, the **TSS Schedule Form**, to enhance discussion and collaboration between the Prescriber, the Child/Family and the Interagency Team when TSS is being prescribed for a member. The **TSS Schedule Form** must be completed by the prescriber, included as part of the recommendation section of the Best Practice (BP) evaluation/re-evaluation, and submitted to the provider for review/discussion at the ISPT meeting and to Community Care as an attachment to the BP evaluation/re-evaluation with the BHRIS packet. If the TSS prescription changes after the ISPT, prescriber sign-off on the prescriber collaboration form is required after review of the ISPT Summary/Prescriber Collaboration Form, which includes the Final TSS Schedule Form.

Please see the attached documents, which include **Instructions for Completing the TSS Schedule Form for Prescriber/Family and ISPT Collaboration** and **Sample TSS Schedule Form** for further directions. The form and instructions can also be viewed and downloaded from the Community Care website by putting the following web address into your browser and selecting the "all counties" option under TSS Schedule Form and Directions in the BHRIS Forms category:
<http://www.ccbh.com/providers/phealthchoices/forms/index.php>

For your convenience, please note that although these forms are in PDF format, they may be saved and edited for future use.

Please begin to use **The TSS Schedule Form for Prescriber/Family and ISPT Collaboration** immediately for all Best Practice Evaluations and Re-Evaluations. This form will be *required* to accompany all BP Evaluations and Re-Evaluations by **December 1, 2008**.

If you have any questions regarding the new form/procedure, please do not hesitate to contact your Care Manager immediately for assistance.

Thank you.