



PROVIDER ALERT



Alert #23 – 10– 27 –2008– HCAL, HCCH, HCYO, HCAD, HCBK, HCNE, HCNC, HCCK

ATTENTION BHRS PROVIDERS:

NEW Community Care Plan of Care Summary Forms For: All BHRS Programs including Multisystemic Therapy (MST), BHRS Exception Programs and STAP

Community Care is issuing *new* Plan of Care Summary (POC) Forms to be used by all Community Care Contracts/Counties beginning on or before December 1, 2008 for all initial, continued stay, amended and transfer requests for BHRS, MST, BHRS Exception Programs and STAP. The following changes have been made to the new Plan of Care Summary (POC) Forms:

- Removal of the member's social security number for privacy reasons
- The school information section on the second page has been modified as requested by Providers and Schools
- The ability to authorize the Best Practice Re-Evaluation has been removed from the POC (Please note that the Initial Best Practice Evaluation, the Best Practice Re-Evaluation and the Prescriber's attendance at the initial or continued stay ISPT must all be authorized via the Best Practice Evaluation Authorization Fax Form)

Please refer to the instructions for assistance when completing these new POCs. These forms will be **required for all service requests by December 1, 2008.**

The *New* Plan of Care Summary Forms and instructions can be downloaded from the Community Care website by putting the following web address into your browser:

<http://www.ccbh.com/providers/phealthchoices/forms/index.php>, then

- ❖ **BHRS Providers** should select the appropriate county option under BHRS Plan of Care Form and Directions in the BHRS Forms category
- ❖ **MST Providers** should select the "all counties" option under the MST Plan of Care Form and Directions in the BHRS Forms Category

For your convenience, please note that although these forms are in PDF format, they may now be saved and edited for future use.

DATE TO USE NEW FORMS: If you are not currently using the new forms, please do so as soon as possible, but no later than December 1, 2008.

If you have any questions regarding the new forms, please do not hesitate to contact your Care Manager immediately for assistance.

Thank you